

Security Deposit Refund

Form Template

Date: ____ / ____ / ____

Tenant Information

Tenant Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone Number: _____

Property Information

Rental Property Address: _____

Lease Start Date: ____ / ____ / ____

Lease End Date: ____ / ____ / ____

Date of Move-Out: ____ / ____ / ____

Refund Breakdown

Item	Cost Deducted	Description	Date of Deduction
Cleaning Fees	\$ _____		
Repairs	\$ _____		
Unpaid Rent	\$ _____		
Other	\$ _____		

Total Deductions: \$ _____

Original Security Deposit: \$ _____

Total Refund Due: \$ _____

- The refund will be issued via check.**
- The refund will be issued via bank transfer.**

Tenant Signature: _____

Date: ____ / ____ / _____

Landlord Signature: _____

Date: ____ / ____ / _____