**Income Statement Form Template Word**

**Company Information**

* **Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Period Covered: From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **Revenue Statement**

| **Income Type** | **Year 1 ($)** | **Year 2 ($)** | **Notes** |
| --- | --- | --- | --- |
| **Sales Revenue** |  |  |  |
| **Service Income** |  |  |  |
| **Investment Income** |  |  |  |
| **Commissions & Royalties** |  |  |  |
| **Miscellaneous Income** |  |  |  |
| **Total Gross Revenue** |  |  |  |

### **Operating Expenses**

* **Administrative & Office Expenses: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Employee Salaries & Benefits: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Rent & Utilities: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Transportation Costs: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Marketing & Promotion: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Other Operating Costs: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **Net Income Calculation**

* **Total Revenue: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Total Operating Expenses: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Net Profit or Loss: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signatures**

* **Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**
* **Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**