**Holding Deposit Agreement Form Online**

**This Holding Deposit Agreement ("Agreement") is made and entered into on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, by and between:**

* **Landlord Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Landlord Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Tenant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Tenant Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## **1. Rental Property Information**

* **Property Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Unit No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **ZIP Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## **2. Deposit Terms**

**☐ The Tenant has paid a holding deposit of $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to secure the rental unit.  
 ☐ The deposit will be applied toward ☐ First Month’s Rent ☐ Security Deposit ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 ☐ The Tenant agrees to sign the lease by [Deadline], failing which the deposit may be forfeited.**

## **3. Refund & Cancellation Policy**

**☐ The deposit will be refunded in full if the Landlord does not approve the application.  
 ☐ The deposit will not be refunded if the Tenant fails to sign the lease by the deadline.  
 ☐ Refunds will be processed within \_\_ days if applicable.**

## **4. Electronic Agreement & Signatures**

**By checking this box, both parties agree to electronically sign this agreement: ☐ Yes, I agree**

* **Landlord Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Tenant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**