**Employee Dress Code Policy Declaration Form**

**Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **1. Purpose**

**The purpose of this declaration form is to confirm that employees understand and agree to comply with the company’s dress code policy.**

### **2. Employee Acknowledgment**

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, confirm that I have read and understand the company’s Employee Dress Code Policy. I acknowledge that:
 ☐ I am required to dress in accordance with company guidelines
 ☐ Failure to comply with the dress code may result in disciplinary action
 ☐ I may be required to change my attire if found inappropriate for work
 ☐ My role may require wearing specific uniforms or safety gear**

### **3. Employee Commitment**

**I commit to:
 ☐ Wearing clean, appropriate, and professional attire
 ☐ Adhering to company grooming and hygiene standards
 ☐ Understanding the consequences of violating the dress code policy**

### **4. Supervisor Verification**

**The employee has reviewed the dress code policy and understands the expectations.**

**Supervisor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**

### **5. Employee Declaration & Signature**

**I confirm my understanding and agreement to comply with the dress code policy.**

**Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**