Speaker Evaluation Form for Webinar Speakers

Webinar Title: _____

Date: _____

Speaker's Name: _____

Platform Used: ☐ Zoom ☐ Microsoft Teams ☐ Google Meet ☐ Other

Participant Information:

- **Name:** _____
- **Email:** _____
- **Organization:** _____

1. Content Evaluation:

- **Was the webinar topic relevant?** ☐ Yes ☐ No
- **Were the objectives clearly defined?** ☐ Yes ☐ No
- **Clarity and coherence of content:** _____

2. Speaker Performance:

- **Voice Clarity:** ☐ Excellent ☐ Good ☐ Fair ☐ Poor
- **Confidence and Command over Topic:** _____
- **Responsiveness to Questions:** ☐ Excellent ☐ Good ☐ Fair ☐ Poor
- **Technical Skills (handling tools):** ☐ Excellent ☐ Good ☐ Fair ☐ Poor

3. Interaction & Engagement:

- **Did the speaker engage participants effectively?** ☐ Yes ☐ No
- **Use of real-life examples:** ☐ Yes ☐ No
- **Interactive elements included (polls, Q&A, etc.):** ☐ Yes ☐ No

4. Evaluation (Scale 1-5):

Aspect	1	2	3	4	5
Topic Relevance	☐	☐	☐	☐	☐
Visual Aids & Presentation	☐	☐	☐	☐	☐
Knowledge Depth	☐	☐	☐	☐	☐
Audience Interaction	☐	☐	☐	☐	☐

Feedback Section:

- **Best part of the webinar: _____**
- **Areas for improvement: _____**

Would you attend another webinar by this speaker? ☐ Yes ☐ No