**Service Contract Form Template Word**

### **PARTIES & AGREEMENT**

**This contract is made on Date: \_\_\_\_\_\_\_\_\_\_, between:**

**Service Provider: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Client: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **SCOPE OF WORK**

**The Service Provider agrees to perform the following services:**

### **DURATION**

* **Start Date: \_\_\_\_\_\_\_\_\_\_**
* **End Date: \_\_\_\_\_\_\_\_\_\_**

### **PAYMENT TERMS**

* **Service Fee: $\_\_\_\_\_\_\_\_\_\_\_\_**
* **Payment Method: ☐ Cash ☐ Check ☐ Credit/Debit Card**
* **Late Payment Fee: $\_\_\_\_\_\_\_\_\_\_\_\_ (if applicable)**

**☐ The Client agrees to pay a deposit of $\_\_\_\_\_\_\_\_ before services commence.**

### **CANCELLATION POLICY**

**☐ The contract may be canceled with 7-day notice in writing.**

### **SIGNATURES**

**Service Provider Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_  
Client Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_**