**Request for Approval Form Construction**

**Construction Project Approval Request**

### **Section 1: Project Information**

* **Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Project Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Project Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Estimated Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **Section 2: Work Order Details**

| **Task Description** | **Assigned Team** | **Estimated Cost ($)** | **Deadline** |
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### **Section 3: Approval Checklist**

**☐ Site Safety Plan Submitted
☐ Budget Approval Received
☐ Environmental Clearance Obtained**

### **Section 4: Approval Signatures**

**Project Manager’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Finance Department Approval: ☐ Approved ☐ Not Approved
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**