

Notice of Completion Template Word

NOTICE IS HEREBY GIVEN THAT the following project has been completed in compliance with the terms set forth in the agreement and applicable regulations.

Submitted By:

Full Name: _____

Company (if applicable): _____

Mailing Address: _____

Phone Number: _____

Project Details

Project Name: _____

Project Location: _____

Permit Number: _____

Scope of Work Completed:

Completion and Finalization

Start Date of Work: ____ / ____ / _____

Date of Substantial Completion: ____ / ____ / _____

Final Approval Checklist

- All construction activities have been completed as per project requirements.
- Final inspection and approvals have been secured from the relevant authorities.
- All subcontractors have completed their work and removed their equipment.
- All final payments, including those to subcontractors and suppliers, have been settled.

Legal Notice and Certification

This document serves as formal notification of project completion. Any claims or disputes regarding the work performed must be filed within the applicable legal timeframe.

Signed By: _____

Position/Title: _____

Company Name: _____

Date: ____ / ____ / _____