

# Invoice Quotation Form

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## Client Details

Client Name: \_\_\_\_\_

Client Contact: \_\_\_\_\_

Billing Address: \_\_\_\_\_

## Quotation & Invoice Details

Quotation Number: \_\_\_\_\_

Invoice Number: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Product/Service	Description	Quantity	Unit Price	Total Cost

## Payment Details

Subtotal: \_\_\_\_\_

Tax: \_\_\_\_\_

Total Payable Amount: \_\_\_\_\_

**Mode of Payment:**  **Bank Transfer**  **Cash**  **Credit Card**

**I confirm that the details mentioned are correct, and I agree to the terms of this quotation.**

**Client Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_