**Conference Meeting Feedback Form**

#### **Participant Information**

**Full Name: \_\_\_\_\_\_\_\_\_\_  
Organization: \_\_\_\_\_\_\_\_\_\_  
Job Title: \_\_\_\_\_\_\_\_\_\_  
Email Address: \_\_\_\_\_\_\_\_\_\_**

#### **Conference Evaluation**

**Overall Experience: How would you rate your experience at the conference? (☐ Excellent ☐ Good ☐ Average ☐ Poor)**

**Conference Objectives: Did the conference meet your expectations and objectives? (☐ Yes ☐ No)**

**Content Relevance: How relevant were the topics discussed? \_\_\_\_\_\_\_\_\_\_**

**Speaker Effectiveness: How engaging and knowledgeable were the speakers? \_\_\_\_\_\_\_\_\_\_**

#### **Logistics and Organization**

**Venue Suitability: Was the conference venue comfortable and well-equipped? (☐ Yes ☐ No)**

**Event Coordination: How would you rate the organization and flow of the conference? \_\_\_\_\_\_\_\_\_\_**

#### **Recommendations**

**Suggested Improvements: What could be improved for future conferences? \_\_\_\_\_\_\_\_\_\_**

**Future Attendance: Would you attend a similar conference again? (☐ Yes ☐ No)**

**Participant Signature: \_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_**