

Church Request Form

Church Details

- Church Name: _____
- Date of Request: _____

Requester Information

- Full Name: _____
- Phone Number: _____
- Email Address: _____
- Ministry or Group: _____

Request Details

- Type of Request:
 - Facility Use
 - Financial Assistance
 - Prayer Request
 - Event Planning
 - Other: _____
- Description of Request:

Event or Activity Details (if applicable)

- Event Name: _____
- Date & Time: _____
- Location: _____
- Expected Attendance: _____

- **Setup Requirements:** _____
- **Resources Needed:** _____
- **Church Staff Involvement:** Yes No
- **Budget Required:** \$ _____

Approval Process

- **Reviewed by Church Leadership?** Yes No
- **Comments:** _____
- **Approved by:** _____
- **Date of Approval:** _____