

Candidate Resume Evaluation Form

Candidate Information:

Full Name: _____

Position Applied For: _____

Date of Review: _____

Reviewer Name: _____

Evaluation Criteria:

1. Personal Details:

- Completeness: Yes No
- Relevance to Position: Yes No

2. Professional Summary:

- Clarity and Conciseness: Yes No
- Highlights Key Skills: Yes No

3. Work Experience:

- Relevant Experience: Yes No
- Achievements Listed: Yes No

4. Skills and Competencies:

- Technical Skills: _____
- Soft Skills: _____

5. Overall Impression:

Strengths: _____

Areas for Improvement: _____

Reviewer Comments:
