**Building Construction Variation Form**

**Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Project Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Job No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Variation Order No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date of Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **CLIENT/CONTRACTOR DETAILS**

**Client Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Client Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Contractor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Contractor Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **VARIATION DETAILS**

**Description of Variation:**

**Reason for Variation:  
☐ Design Modification ☐ Client Request ☐ Site Conditions ☐ Other: \_\_\_\_\_\_\_\_\_\_\_**

**Impact on Project Schedule:  
☐ No Delay ☐ Minor Delay (1-2 Days) ☐ Major Delay (More than a Week)**

### **COST IMPLICATIONS**

| **Item** | **Original Cost ($)** | **Variation Cost ($)** | **Revised Cost ($)** |
| --- | --- | --- | --- |
| **Materials** |  |  |  |
| **Labor** |  |  |  |
| **Equipment** |  |  |  |
| **Additional Expenses** |  |  |  |
| **Total Cost Impact** |  |  |  |

### **AUTHORIZATION**

**Requested By (Client/Contractor): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Approved By (Project Manager): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**