

Apartment Rental Receipt Template

Receipt No.: _____

Date Issued: _____

TENANT INFORMATION

Tenant Name: _____

Apartment Address: _____

Apartment No.: _____

City: _____ State: _____ ZIP Code: _____

Contact Number: _____

PAYMENT INFORMATION

Month Covered: _____

Total Rent Paid: \$ _____

Payment Method: Cash Check Bank Transfer Other: _____

Check No. (if applicable): _____

Date Payment Received: _____

PAYMENT BREAKDOWN

Charge Type	Amount (\$)
Base Rent	
Utilities	
Parking Fee	
Maintenance	
Late Fees	

Total Paid	
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CONFIRMATION

Received By (Landlord/Agent): _____

Signature: _____

Date: _____

Tenant Acknowledgment:

I, _____, confirm that I have paid the amount stated above for the rental of the apartment.

Tenant Signature: _____

Date: _____