Lease Termination Vacate Form

Tenant Information:

Name: _____

Address: _____

City: _____ **State:** _____

Zip Code: _____

Property Address:

_____

Lease Information:

Lease Start Date: _____

Proposed Termination Date: _____

Reason for Vacating:

[ ] Lease expiration

[ ] Personal reasons

[ ] Other (please specify): _____

Condition of Property Upon Vacating:

The tenant agrees to:

1. Leave the property in a clean and undamaged condition.
2. Ensure all personal belongings are removed before the vacate date.
3. Notify the landlord of any pre-existing damages.

Forwarding Address for Security Deposit:

_____

Tenant's Signature:

Name: _____

Signature: _____

Date: _____