**Lease Termination Vacate Form**

**Tenant Information:  
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_   
Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_**

**Property Address:**

**Lease Information:  
Lease Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Proposed Termination Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reason for Vacating:  
[ ] Lease expiration  
[ ] Personal reasons  
[ ] Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Condition of Property Upon Vacating:  
The tenant agrees to:**

1. **Leave the property in a clean and undamaged condition.**
2. **Ensure all personal belongings are removed before the vacate date.**
3. **Notify the landlord of any pre-existing damages.**

**Forwarding Address for Security Deposit:**

**Tenant’s Signature:  
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**