**Lease Termination Vacate Form**

**Tenant Information:
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_
Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_**

**Property Address:**

**Lease Information:
Lease Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Proposed Termination Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reason for Vacating:
[ ] Lease expiration
[ ] Personal reasons
[ ] Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Condition of Property Upon Vacating:
The tenant agrees to:**

1. **Leave the property in a clean and undamaged condition.**
2. **Ensure all personal belongings are removed before the vacate date.**
3. **Notify the landlord of any pre-existing damages.**

**Forwarding Address for Security Deposit:**

**Tenant’s Signature:
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**