

# Fundraiser Order Request Form

## Requestor Information

Full Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## Fundraiser Event Information

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Objective: \_\_\_\_\_

## Order Details

Provide item details below:

Item Name	Quantity	Unit Price	Subtotal

Total Cost: \_\_\_\_\_

## Special Requests or Notes

Enter any specific instructions here:

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**Approval Section**

**Approved By:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_