**Employee Retention Survey Form**

**Personal Information:  
Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Years in Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Retention Factors:**

| **Factor** | **Very Important** | **Somewhat Important** | **Not Important** | **Comments** |
| --- | --- | --- | --- | --- |
| **Competitive Salary** | **[ ]** | **[ ]** | **[ ]** |  |
| **Opportunities for Advancement** | **[ ]** | **[ ]** | **[ ]** |  |
| **Work-Life Balance** | **[ ]** | **[ ]** | **[ ]** |  |
| **Recognition and Appreciation** | **[ ]** | **[ ]** | **[ ]** |  |
| **Effective Leadership** | **[ ]** | **[ ]** | **[ ]** |  |

**What Could Be Improved?**

**Evaluator's Notes:**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**