

Employee Status Change Form for Passport

Personal Details

Full Name: _____

Passport Number: _____

Nationality: _____

Date of Birth: _____

Change Request

Name Change

Address Change

Citizenship Update

Marital Status Update

Updated Information

New Name: _____

New Address: _____

Other Updates: _____

Supporting Documentation

[List the documents attached for verification, such as a marriage certificate, utility bill, or court order.]

Approval Table

Authority/Officer Name	Designation	Approval Status (Yes/No)	Remarks

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Acknowledgment by Employee

I hereby confirm the information provided above is true and accurate.

Employee Signature: _____ Date:
