

Employee Performance Goal Review Form

This form evaluates an employee's progress toward goals and sets new objectives for the next review period.

Employee Information

- Name: _____
- Job Title: _____
- Department: _____
- Manager Name: _____

Review Period Goals

Goal	Status	Comments/Progress
Goal 1	<input type="checkbox"/> Achieved	
Goal 2	<input type="checkbox"/> In Progress	
Goal 3	<input type="checkbox"/> Not Achieved	

Plans for Next Review Period

1. New Goal 1: _____
2. New Goal 2: _____
3. New Goal 3: _____

Additional Feedback

- Supervisor's Comments:

- **Employee's Comments:**

Signatures

- **Supervisor's Signature:** _____ **Date:** _____
- **Employee's Signature:** _____ **Date:** _____