

Employee Cash Advance Loan Agreement

This Agreement is entered into on _____, **20**, between:

Employer Details:

Name of Employer: _____

Address: _____

Contact Information: _____

Employee Details:

Name of Employee: _____

Position: _____

Address: _____

Contact Information: _____

Loan Provisions:

- Loan Amount:** The employer agrees to advance \$ _____ to the employee as a cash loan.
- Repayment Terms:** The loan will be repaid in installments of \$ _____ per pay period, commencing on _____.
- Purpose:** The cash advance is provided for _____.
- Interest and Penalties:** No interest is charged, but late payments will incur a fee of \$ _____ per missed installment.

Agreement to Terms:

I, _____, agree to the repayment schedule and terms as stated in this Agreement.

Employee Signature: _____

Date: _____

Employer Signature: _____

Date: _____