## **Supervisor Employee Review Form**

**Employee Information:** 

- Name: \_\_\_\_\_\_
- Job Title: \_\_\_\_\_\_
- Department: \_\_\_\_\_\_
- Supervisor Name: \_\_\_\_\_\_\_

Performance Evaluation:

Category	Rating (1-5)	Supervisor Comments
Quality of Supervision		
Ability to Resolve Conflicts		
Knowledge of Company Policies		
Communication Skills		

Initiative and Leadership

## Strengths:

• \_\_\_\_\_

## Challenges:

- •
- •

Goals for Improvement:

1.	
2.	

Acknowledgment:

I, the undersigned, confirm that this review has been discussed and agree with

the details provided.

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date:				