

Manager Self-Appraisal

1. Personal Details

- Name: _____
- Department: _____
- Position: _____
- Appraisal Period: _____

2. Key Achievements

- List your significant accomplishments during the appraisal period:

3. Leadership Evaluation

- How would you rate your leadership effectiveness?

- Excellent
- Good
- Average
- Needs Improvement

- Provide examples:

4. Team Development

- Describe your contributions to team development and training:

5. Improvement Goals

- **Areas you aim to improve in:**

6. Acknowledgment

I affirm the information provided is accurate to the best of my knowledge.

- **Signature:** _____ **Date:** _____