

# Employee Restaurant Termination Form

## Employee Information:

- Name: \_\_\_\_\_
- Position: \_\_\_\_\_
- Start Date: \_\_\_\_\_

## Termination Information:

- Termination Date: \_\_\_\_\_
- Reason for Termination:
  - Poor Performance
  - Misconduct
  - Seasonal Layoff

## Return of Property:

- Uniform
- Name Badge
- Keys
- Other: \_\_\_\_\_

## Performance Review (Optional):

Category	Rating (1-5)	Comments
Attendance		
Attitude		
Job Knowledge		

Teamwork		
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**Acknowledgment:**

I, **[Employee Name]**, understand and agree to the terms of my termination.

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Manager Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_