**Catering Service Contract Form**

This catering contract is agreed upon by **[Service Provider Name]** and **[Client Name]** on **[Date]** for the provision of catering services.

**Service Overview:**

* **Service Type:** [Corporate, Private, Public]
* **Event Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Guest Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Included Services:**

* Food Preparation and Delivery
* On-Site Staff [Yes/No]
* Cleanup Services [Yes/No]

**Menu Details:**[List Menu Options with Notes for Customization or Special Requests]

**Payment and Terms:**

* **Estimated Total Cost:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Deposit:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Final Payment Due Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cancellation and Refund Policy:**In case of cancellation, refunds will be issued as per the following terms:  
☐ 50% refund for cancellations made within 15 days of the event.  
☐ No refund for cancellations made within 7 days of the event.

**Client Approval:**By signing below, the client agrees to the terms and conditions specified in this contract.

**Client Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Provider Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_