

# Vendor Warranty Form

Use this form to document the terms of a warranty provided by the vendor.  
Complete all the fields to ensure proper record-keeping.

1. Vendor Name: \_\_\_\_\_
2. Product Name: \_\_\_\_\_
3. Purchase Order Number: \_\_\_\_\_
4. Customer Name: \_\_\_\_\_
5. Customer Address: \_\_\_\_\_
6. Date of Delivery: \_\_\_\_\_
7. Warranty Expiration: \_\_\_\_\_
8. Product Condition at Delivery: \_\_\_\_\_
9. Vendor Contact Person: \_\_\_\_\_
10. Phone Number: \_\_\_\_\_

## Warranty Coverage Details

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## List of Vendor Obligations

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## Table for Warranty Service Requests

Service Type	Request Date	Status	Cost Incurred
Inspection	05/01/2024	Completed	\$50
Replacement	06/02/2024	In Progress	\$200

<b>Repair</b>	<b>07/03/2024</b>	<b>Pending</b>	<b>\$100</b>
<b>Consultation</b>	<b>08/04/2024</b>	<b>Completed</b>	<b>\$30</b>

**Checkbox for Vendor Agreement**

- The vendor agrees to fulfill all warranty obligations.**
- Customer confirms the receipt of warranty coverage.**