

# Single Member Operating Agreement Form

This Single Member Operating Agreement ("Agreement") is made on the \_\_\_\_ day of \_\_\_\_\_, 20, by the sole owner:

## 1. Business Information

- Business Name: \_\_\_\_\_
- Date of Establishment: \_\_\_\_\_
- Business Address: \_\_\_\_\_

## 2. Sole Owner Details

- Owner Name: \_\_\_\_\_
- Initial Capital Investment: \$ \_\_\_\_\_

## 3. Business Operations

The business shall engage in \_\_\_\_\_. All decisions regarding operations, expenses, and financial matters are solely at the discretion of the owner.

## 4. Financial Management

The sole owner is responsible for maintaining accurate financial records. Annual reports must be prepared for tax filing.

## 5. Limitation of Liability

The owner's liability is limited to the amount of capital contributed to the business.

## 6. Signatures

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_