**Post Event Feedback Form**

**Event Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Organizer's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Overall Satisfaction**
	* **How satisfied were you with the event?**
	* **Very Satisfied ☐ Satisfied ☐ Neutral ☐ Unsatisfied ☐ Very Unsatisfied ☐**
2. **Event Organization**
	* **How would you rate the organization of the event?**
	* **Excellent ☐ Good ☐ Average ☐ Poor ☐ Very Poor ☐**
3. **Speaker/Presenter Quality**
	* **How effective were the speakers?**
	* **Excellent ☐ Good ☐ Average ☐ Poor ☐ Very Poor ☐**
4. **Venue Quality**
	* **How would you rate the event venue?**
	* **Excellent ☐ Good ☐ Average ☐ Poor ☐ Very Poor ☐**

**Suggestions for Improvement:**

**Additional Comments:**

| **Aspects to Rate** | **Excellent** | **Good** | **Average** | **Needs Improvement** |
| --- | --- | --- | --- | --- |
| **Content** | **☐** | **☐** | **☐** | **☐** |
| **Networking** | **☐** | **☐** | **☐** | **☐** |
| **Timing** | **☐** | **☐** | **☐** | **☐** |
| **Refreshments** | **☐** | **☐** | **☐** | **☐** |