

Job Proposal Template

Applicant Details

- Full Name: _____
- Contact Number: _____
- Email Address: _____
- Job Title Proposed: _____

Proposal Details

- Expected Salary: _____
- Desired Start Date: _____
- Duration of Employment (if applicable): _____

Work Plan Outline

| Task | Timeline | Resources Needed | Expected Outcome |
|------|----------|------------------|------------------|
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Reason for Application

Explain your interest in this job and how your experience aligns:

Approval

- I confirm that the information provided is accurate.
- I am available for an interview upon request.

Signature: _____

Date: _____