

# Security Deposit Return Letter Template

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

Dear [Tenant's Name],

**Subject: Return of Security Deposit for [Rental Property Address]**

This letter is to inform you of the return of your security deposit. The initial deposit amount was \$[Amount]. After our property inspection, the following deductions were made:

<b>Reason for Deduction</b>	<b>Amount Deducted</b>
Cleaning	\$ _____
Damages	\$ _____
Unpaid Rent	\$ _____
Other (Specify): _____	\$ _____



**Total deductions: \$[Total Deductions]**

**The remaining amount of \$[Remaining Balance] is being returned to you.**

**Enclosed is a check for this amount.**

**If you have any questions or concerns about these deductions, please feel free to reach out to us.**

**Thank you for your tenancy, and we wish you the best in your future accommodations.**

**Warm regards,**

**[Your Name]**

**[Your Title]**

**[Company Name]**