

Project Scope Statement Example

Project Information

- **Project Title:** _____
- **Project Manager:** _____
- **Date:** _____

Purpose and Goals

- **Purpose:**
 1. _____
- **Goals:**
 1. _____
 2. _____
 3. _____

Deliverables

- **Primary Deliverables:**
 1. _____
 2. _____
 3. _____

Project Scope

- **Included Scope:**
 - _____
 - _____
- **Excluded Scope:**
 - _____
 - _____

Assumptions and Constraints

- **Assumptions:**

- _____

- **Constraints:**

- _____

Acceptance Criteria

- **Criteria:**

- _____

Approval

- **Approved by:** _____

- **Date:** _____