

# Project Proposal Template Word Free Download

**Project Title:**

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**Project Manager:**

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**Project Sponsor:**

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**Date:**

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**Executive Summary:**

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**Project Description:**

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**Objectives:**

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- \_\_\_\_\_

**Scope:**

- **In Scope:**

1. \_\_\_\_\_

2. \_\_\_\_\_

- **Out of Scope:**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Deliverables:**

\_\_\_\_\_

\_\_\_\_\_

**Timeline:**

Milestone	Date	Responsible Party
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____	_____	_____
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**Budget:**

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**Risks and Assumptions:**

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**Stakeholders:**

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**Approval Signatures:**

- **Project Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **Project Sponsor:** \_\_\_\_\_ **Date:** \_\_\_\_\_