



Financial Hardship Letter for School

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[School Administrator's Name]

[Title]

[School Name]

[School Address]

[City, State, ZIP Code]

Subject: Request for Financial Assistance Due to Hardship

Dear [School Administrator's Name],

I am writing to formally request financial assistance for my child's education at [School Name]. Due to unforeseen financial difficulties, our family is struggling to meet the tuition payments and other school-related expenses.

Background:

[Provide a brief explanation of the financial challenges you are facing, such as job loss, medical emergencies, etc.]

Financial Situation:

- Total Household Income: \$ _____
- Total Monthly Expenses: \$ _____

- Mortgage/Rent: \$ _____
- Utilities: \$ _____
- Food: \$ _____
- Transportation: \$ _____
- Medical Expenses: \$ _____
- Other: \$ _____

Request:

We are requesting [specific type of financial assistance, such as a tuition reduction, payment plan, scholarship, etc.]. This support will enable my child to continue their education without interruption and alleviate some of the financial stress on our family.

We deeply value the education and support that [School Name] provides, and we are committed to contributing in any way we can once our financial situation improves.

Thank you for considering our request. Please let us know if any additional documentation or information is needed.

Sincerely,

[Your Signature]

[Your Name]