

30-Day Notice to Tenant to Move Out Template

1. Landlord Information

- Name: _____
- Address: _____
- Contact Number: _____

2. Tenant Information

- Name: _____
- Rental Property Address: _____
- Unit Number: _____

3. Notice Details

- Notice Date: _____
- Effective Move-Out Date: _____

4. Reason for Move-Out

- Reason: _____

5. Responsibilities of Tenant

Task	Due Date	Status	Comments
Remove Personal Items	_____	[] Complete	_____
Clean Rental Unit	_____	[] Complete	_____

Return Keys	_____	<input type="checkbox"/> Complete	_____
Schedule Final Inspection	_____	<input type="checkbox"/> Complete	_____

6. Forwarding Address

- For Security Deposit: _____

7. Additional Instructions

- _____

8. Acknowledgment and Signatures

- I acknowledge receipt of this 30-day notice.
- Landlord's Signature: _____ Date: _____
- Tenant's Signature: _____ Date: _____