

# Financial Report Form Template

Organization Name: \_\_\_\_\_

Reporting Period: \_\_\_\_\_ to \_\_\_\_\_

## 1. Executive Summary

Key Financial Highlights:

---

---

## 2. Income Statement

Total Revenue: \$ \_\_\_\_\_

Cost of Goods Sold: \$ \_\_\_\_\_

Gross Profit: \$ \_\_\_\_\_

Operating Expenses: \$ \_\_\_\_\_

Net Income Before Taxes: \$ \_\_\_\_\_

Tax Expense: \$ \_\_\_\_\_

Net Income: \$ \_\_\_\_\_

## 3. Balance Sheet

### Assets

Total Current Assets: \$ \_\_\_\_\_

Total Fixed Assets: \$ \_\_\_\_\_

Total Assets: \$ \_\_\_\_\_

### Liabilities and Equity

Total Current Liabilities: \$ \_\_\_\_\_

Total Long-Term Liabilities: \$ \_\_\_\_\_

Total Equity: \$ \_\_\_\_\_

Total Liabilities and Equity: \$ \_\_\_\_\_

#### 4. Cash Flow Statement

Net Cash from Operating Activities: \$ \_\_\_\_\_

Net Cash from Investing Activities: \$ \_\_\_\_\_

Net Cash from Financing Activities: \$ \_\_\_\_\_

Net Increase in Cash: \$ \_\_\_\_\_

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_