**Simple Rent Receipt Form**



**Tenant's Information:**

* **Tenant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Apartment/Unit No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Landlord's Information:**

* **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Rental Payment Details:**

* **Date Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Amount: $\_\_\_\_\_\_\_\_\_\_\_\_**
* **Rental Period: \_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Receipt No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Payment Breakdown:**

| **Description** | **Amount ($)** | **Date** | **Notes** |
| --- | --- | --- | --- |
| **Rent** |  |  |  |
| **Utilities** |  |  | **Included/Not** |
| **Other Fees** |  |  |  |
| **Total Paid** |  |  |  |

**Confirmation:**

* **Received By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**