**Simple Project Proposal Example**

horizontal line

**Title of Project: [Insert Title Here]  
Project Proponent: [Name Here]  
Date: [Today’s Date]**

**Brief Description:  
[Insert a concise description of the project.]**

**Objectives and Outcomes:**

* **[Specific Objective 1]**
* **[Specific Objective 2]**

**Methodology:  
[Describe the methods to be used in the project.]**

**Estimated Budget:  
[List all budget items and their costs.]**

**Timeline:  
[Provide a phased timeline of the project’s key milestones.]**

**Sign-Off:  
[ ] Agree [ ] Disagree  
[Signature Line]  
[Date Line]**