

Payment Receipt Word Format Free Download

Receipt No.: _____

Date: _____

From:

- Name/Company: _____
- Address: _____
- Phone: _____
- Email: _____

Payment Information:

- Amount Paid (\$): _____
- Paid Through: _____
 - Check (No: _____)
 - Bank Transfer (Transaction ID: _____)
 - Other: _____
- Purpose of Payment: _____

Detailed Description of Services/Goods (if applicable):

Description	Quantity	Unit Cost	Subtotal

Notes:

Acknowledgment:

- **Received By:** _____
- **Signature:** _____
- **Position:** _____
- **Date:** _____