

# Internship Report Form for College Students

## Intern's Profile

- Student Name: \_\_\_\_\_
- College/University: \_\_\_\_\_
- Degree Program: \_\_\_\_\_
- Internship Term: \_\_\_\_\_

## Host Organization Details

- Organization Name: \_\_\_\_\_
- Supervisor Name and Title: \_\_\_\_\_
- Internship Role: \_\_\_\_\_
- Office Location: \_\_\_\_\_

## Weekly Overview

- Week Number: \_\_\_\_\_ Task Summary:  
\_\_\_\_\_
- Week Number: \_\_\_\_\_ Task Summary:  
\_\_\_\_\_
- Week Number: \_\_\_\_\_ Task Summary:  
\_\_\_\_\_
- Week Number: \_\_\_\_\_ Task Summary:  
\_\_\_\_\_

## Skills Acquired and Performance

- **Key Skill 1:** \_\_\_\_\_
- **Key Skill 2:** \_\_\_\_\_
- **Performance Feedback:**

\_\_\_\_\_

### **Intern's Final Report and Feedback**

- **Key Learnings:** \_\_\_\_\_
- **Suggestions for Improvement:** \_\_\_\_\_
- **Overall Internship Experience:** \_\_\_\_\_