

Hotel Receipt Form Printable

Hotel Info

- Hotel Name: _____
- Contact Info: _____

Guest Identity

- Name: _____
- ID/Passport No.: _____
- Stay Dates: _____

Billing

- Room Description: _____
- Rate per Night: _____
- Additional Charges: _____

Total Due

- Pre-Tax Total: _____
- Tax Amount: _____
- Total Due: _____

Payment Confirmation

- Payment Type: _____
- Amount Received: _____

Service and Charges Table

Description	Price	Quantity	Total
Lodging			
Meals			
Bar Tab			
Miscellaneous			
Lodging			
Meals			
Bar Tab			
Miscellaneous			

- Signed by: _____
- Date: _____