

# Free Employment Contract Form

## Employee Details

Name: \_\_\_\_\_

Residence: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Commencement Date: \_\_\_\_\_

## Position Details

Title: \_\_\_\_\_

Section: \_\_\_\_\_

Manager: \_\_\_\_\_

Base Salary: \_\_\_\_\_

Pay Frequency: \_\_\_\_\_

## Contract Terms

Period: \_\_\_\_\_

Trial Period: \_\_\_\_\_

Work Schedule: \_\_\_\_\_

Vacation Days: \_\_\_\_\_

## Contract Termination

Required Notice: \_\_\_\_\_

Termination Details: \_\_\_\_\_

Sign-off by Employee: \_\_\_\_\_

Date: \_\_\_\_\_

Sign-off by Employer: \_\_\_\_\_

Date: \_\_\_\_\_