

Exit Interview Form Answer

Personal Details:

- Name: _____
- Position: _____
- Department: _____
- Start Date: _____
- End Date: _____

Interview Questions and Answers:

1. What prompted you to start looking for another job?
 - Answer: _____
2. What did you like most about your job?
 - Answer: _____
3. What did you dislike about your job?
 - Answer: _____
4. How would you describe the culture of our company?
 - Answer: _____
5. Do you feel your work goals were clear?
 - Answer: _____
6. Feedback on your supervision:
 - Answer: _____

Future Recommendations:

- What improvements do you suggest for the role or department?

Signature:

• **Signature:** _____

• **Date:** _____