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## Staff Nurse Resignation Letter Sample PDF

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[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Today's Date]

[Manager's Name]

[Your Hospital/Institution's Name]

[Department]

[Address of the Hospital/Institution]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position as Staff Nurse at [Hospital/Institution's Name], effective two weeks from today, [Last Working Day]. This decision comes after much consideration and assessment of my personal and professional goals.

During my time here, I have been fortunate to work alongside some of the most dedicated and talented healthcare professionals in the industry. The experiences and knowledge I have gained have been invaluable, contributing significantly to my growth as a nurse and an individual. I am particularly grateful for the support and mentorship provided by you and my colleagues, which have made my journey here a truly enriching experience.

I assure you of my full commitment to ensuring a smooth transition, including training my replacement and finalizing any pending responsibilities. I hope to leave on a positive note, with the door open for possible future collaboration.

Thank you once again for the opportunity to be a part of [Hospital/Institution's Name]. Please let me know how I can assist further during this transition period.

**Sincerely,**

**[Your Name]**