Simple Rental Agreement Letter

**[Date]**

**[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]**

**[Tenant's Name]  
[Tenant's Address]  
[City, State, Zip Code]**

**Dear [Tenant's Name],**

I hope this letter finds you well. This document serves as a simple rental agreement between you, the tenant, and myself, [Landlord's Name], regarding the property located at [Property Address]. I am pleased to offer you residency at this property, subject to the terms outlined below.

**Rental Terms:**  
The rental period will commence on [Start Date] and will continue on a month-to-month basis until either party decides to terminate the agreement with a 30-day written notice. The monthly rent is set at [Rent Amount], due on the first day of each month. A late fee of [Late Fee Amount] will be incurred if rent is not paid within [Number of Days Late] days of the due date.

**Security Deposit:**  
A security deposit of [Deposit Amount] is required at the signing of this agreement. This deposit will be returned within [Number of Days for Return] days of the termination of this agreement, minus any deductions for damage beyond normal wear and tear.

**Utilities and Maintenance:**  
You will be responsible for all utility charges, except for [Utilities Provided by Landlord]. The property should be maintained in a clean and habitable condition, and any damages caused by you or your guests will be your financial responsibility.

**Use of Property:**  
The property is to be used solely as a personal residence by [Names of Occupants]. Subletting or assignment is strictly prohibited without prior written consent from the landlord.

**Governing Law:**  
This agreement shall be governed by the laws of [State/Country].

Please review the above terms carefully. If you agree to these conditions, kindly sign and return this letter as a token of acceptance. I look forward to a positive and respectful landlord-tenant relationship with you.

Thank you for choosing [Property Address] as your home. Should you have any questions or need further clarification on any of the terms, please do not hesitate to contact me.

**Sincerely,**

**[Landlord's Signature]  
[Landlord's Name]**  
[Contact Information]

**Tenant's Acknowledgment:**  
I, [Tenant's Name], hereby agree to the terms and conditions of the rental agreement as stated above.

**[Tenant's Signature]  
[Tenant's Name]  
[Date]**