

---

# Sample Recommendation Letter for Student

---

**[Mentor's Name]**

**[Position/Relationship to Student]**

**[Institution/Organization Name]**

**[Address]**

**City, State, Zip**

**[Email Address]**

**[Phone Number]**

**[Date]**

**Selection Committee**

**[Program or Scholarship Name]**

**[Institution Name]**

**[Address]**

**City, State, Zip**

**Subject: Strong Endorsement of [Student's Full Name]**

**Dear Selection Committee,**

It is with great enthusiasm that I recommend [Student's Full Name] for the [Program or Scholarship Name] at [Institution Name]. As [Student's First Name]'s [Mentor/Coach/Advisor] for the past [Number of Years], I have been consistently impressed by [his/her/their] dedication, intellect, and character.

[Student's First Name] has demonstrated exceptional talent in [mention specific areas, such as academic subjects, sports, arts, etc.], where [his/her/their] commitment to

excellence is evident. [He/She/They] approaches challenges with a positive attitude and an innovative mindset, making [him/her/them] a role model for [his/her/their] peers.

Beyond [his/her/their] academic and extracurricular achievements, [Student's First Name] is deeply committed to [mention any community service, volunteer work, or initiatives], reflecting [his/her/their] compassionate and altruistic nature. [His/Her/Their] ability to empathize with others and take action to make a positive impact is truly admirable.

I am confident that [Student's Full Name] will greatly benefit from the opportunities provided by the [Program or Scholarship Name] and will, in turn, contribute significantly to [Institution Name]. [He/She/They] possesses the qualities of a leader and scholar, and I fully endorse [his/her/their] application.

Please feel free to contact me if you need any further information or insights into [Student's Full Name]'s qualifications and character.

**Sincerely,**

**[Mentor's Name]**

**[Position/Relationship to Student]**

**[Institution/Organization Name]**

**[Contact Information]**