### **Reference Check Form Filled Sample**

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**Applicant's Information**

* **Name:** John Doe
* **Applied Position:** Senior Developer
* **Department:** IT
* **Application Date:** 01/15/2023

**Referee's Information**

* **Name:** Jane Smith
* **Relation:** Former Supervisor
* **Company:** Tech Innovations Inc.
* **Position:** IT Manager
* **Phone:** (555) 123-4567
* **Email:** jane.smith@techinnovations.com

**Interview**

* **Years acquainted:** 5
* **Relationship nature:** Professional
* **Employment verification:** Confirmed (2018-2022, Senior Developer)
* **Work quality:** Excellent, innovative solutions
* **Attendance:** Always punctual, seldom took days off
* **Teamwork:** Exceptional, a key team player
* **Leadership:** Led several successful projects, great mentor
* **Improvement areas:** Sometimes overly detail-oriented

**Additional Notes**

* Highly recommended for leadership roles, a valuable asset to any team.

**Signature**

* Information verified and accurate.