

# Early Retirement Resignation Letter

**Dear [Employer's Name],**

I hereby notify you of my decision to retire early from my position as [Your Position] with [Company Name], effective [Date]. This decision has not been easy and comes after careful consideration of my personal goals and health.

In anticipation of my departure, I have prepared a detailed guide to my current projects, including status reports, critical contacts, and recommendations to ensure continuity in my absence. I am also willing to work closely with my replacement to guarantee a seamless transition, sharing insights and knowledge that I have accumulated over the years.

My tenure at [Company Name] has been incredibly fulfilling. I am grateful for the opportunities I've had to contribute to our collective successes and for the personal growth I've experienced. The support and friendship of my colleagues have been invaluable, and leaving this professional family is bittersweet.

As I embark on this new chapter earlier than anticipated, I do so with a heavy heart but also with excitement for the future. I remain a staunch supporter of [Company Name] and its mission, and I will cheer on its successes with pride.

I want to thank you and the entire team for the support, encouragement, and memorable experiences. I am hopeful that our paths will cross again in the future.

**With deepest appreciation,**

**[Your Name]**