

Sample Interview Assessment Form

Candidate Information

- **Name:** [Text Field]
- **Position Applied For:** [Text Field]
- **Interview Date:** [Date Field]
- **Interviewer(s):** [Text Field]

Qualifications & Experience

- **Relevant Qualifications:** [Text Area]
- **Work Experience:** [Text Area]
- **Special Skills:** [Text Area]

Interview Questions & Responses

Question	Candidate's Response	Notes
[Text Field]	[Text Field]	[Text Field]
[Text Field]	[Text Field]	[Text Field]

- Add rows as needed

Evaluation Criteria

Criteria	Rating (1-5)	Comments
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Knowledge of the Field	[Dropdown: 1-5]	[Text Field]
Communication Skills	[Dropdown: 1-5]	[Text Field]
Problem-Solving Ability	[Dropdown: 1-5]	[Text Field]

- Add criteria as needed

Overall Assessment

- [Text Area]

Recommendation

- Hire: [Checkbox]
- Second Interview: [Checkbox]
- Do Not Hire: [Checkbox]

Interviewer's Signature: [Signature Field]

Date: [Date Field]