**Sample Interview Assessment Form**

**Candidate Information**

* **Name:** [Text Field]
* **Position Applied For:** [Text Field]
* **Interview Date:** [Date Field]
* **Interviewer(s):** [Text Field]

**Qualifications & Experience**

* **Relevant Qualifications:** [Text Area]
* **Work Experience:** [Text Area]
* **Special Skills:** [Text Area]

**Interview Questions & Responses**

| **Question** | **Candidate's Response** | **Notes** |
| --- | --- | --- |
| [Text Field] | [Text Field] | [Text Field] |
| [Text Field] | [Text Field] | [Text Field] |

* + Add rows as needed

**Evaluation Criteria**

| **Criteria** | **Rating (1-5)** | **Comments** |
| --- | --- | --- |
| Knowledge of the Field | [Dropdown: 1-5] | [Text Field] |
| Communication Skills | [Dropdown: 1-5] | [Text Field] |
| Problem-Solving Ability | [Dropdown: 1-5] | [Text Field] |

* + Add criteria as needed

**Overall Assessment**

* [Text Area]

**Recommendation**

* Hire: [Checkbox]
* Second Interview: [Checkbox]
* Do Not Hire: [Checkbox]

**Interviewer's Signature: [Signature Field]**

**Date: [Date Field]**