## Receipt Template Free

### **Receipt No.: [\_\_\_\_\_\_\_\_\_]**

### **Date: [//\_\_\_\_]**

### **Received From:**

* **Name:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]
* **Address:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]
* **Contact Number:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]

### **Payment Details:**

* **Amount Received: $**[\_\_\_\_\_\_\_\_]
* **Payment Method: [ ] Cash [ ] Check [ ] Credit Card**
* **Check/Credit Card No.:** [\_\_\_\_\_\_\_\_\_\_\_]

### **For:**

* **Description of Service/Goods:**
	+ [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]
	+ [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]

### **Payment Breakdown:**

| **Quantity** | **Description** | **Unit Price** | **Total** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
| Total Amount Paid: |  |  | $[\_\_\_\_\_\_\_] |

### **Received By:**

* **Name:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]
* **Signature:** [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]